

The C.R.Rao Advanced Institute of Mathematics, Statistics and Computer Science

Student Code of Ethics and Discipline

This “Student Code of Conduct” is applicable for all students enrolled with the C.R.Rao Advanced Institute of Mathematics, Statistics and Computer Science (CRRAIMSCS), hereinafter referred to as the ‘Institute’, for pursuing various courses. The Institute is in Hyderabad Central University or University of Hyderabad (hereinafter referred to as HCU or UoH). All students must abide by this Student Code of Ethics and Discipline (hereinafter referred to as the ‘Code’) and the rights, responsibilities including the restrictions flowing from them. The Institute, through the enforcement of this Code, aims to establish and manage a student discipline process that is fair, responsible, effective and efficient, while fostering student development through both individual and collective accountability.

All Students are requested to be well conversant with this Code, which is also available on the official website of the Institute.

1. General Behaviour

- Students must behave respectfully with teachers, staff, and other students.
 - No violence, threats, or harmful actions inside or outside campus.
 - Do not use abusive, insulting, or offensive language.
 - Maintain peace and harmony; avoid caste, gender, religious, or regional conflicts.
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2. Discipline on Campus

- Do not block classes, offices, or roads (no strikes, protests, or disruptions).
 - Do not enter restricted areas without permission.
 - Follow all Institute’s rules, safety guidelines, and security checks. Always display your identity card, show it when asked by security staff / any authority.
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3. Dress Code

- Wear attire suitable for a professional academic setting.
 - Wear proper Safety Gear in the laboratory and the field
 - Clothing with offensive graphics, slurs, or symbols of hate is prohibited.
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4. Respect for Property

- Do not damage or misuse Institute’s property (buildings, furniture, books, labs).
 - Do not steal or misuse funds, records, or equipment.
 - Do not occupy office/classrooms or campus spaces (including hostel rooms) without permission.
 - Do not meddle/misuse/damage PCs/Internet/CCTV/Fire Alarm System.
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5. Honesty and Integrity

- Do not submit false documents or information.
 - No forgery, impersonation, or cheating.
 - Always act honestly in all activities of the Institute.
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6. Behaviour in Campus Life

- Do not bring unauthorized guests to the Institute and hostels.
 - Do not gamble, consume drugs, or alcohol on campus or in hostels.
 - Maintain proper behaviour during trips, tours, and events.
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7. Prohibited Activities

- No physical assault, intimidation, or harassment of any form. No spreading harmful or abusive content (online or offline). No unlawful activities or actions against the law.
 - No rash driving in the Institute as well as UoH Campus causing damage to life & property
 - Do not enter the UoH Campus unauthorizedly except for approved academic purposes.
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8. Academic Integrity

- Do not cheat in examinations or assignments or involve in any type of malpractice.
 - Do not falsify data or misuse academic resources.
 - Do not help/support others in cheating.
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9. Ragging

Any physical, mental, or verbal abuse of a student by other students, considered to humiliate, tease, or harass them, amounts to ragging. The unlawful acts include:

- Making juniors perform ridiculous, lewd, or humiliating acts.
- Using harsh language, insults, or teasing.
- Assault, stripping, or forcing uncomfortable physical tasks.
- Causing anxiety, fear, or public embarrassment.
- Forcing students to spend money for the seniors' benefit.
- Compelling junior students to come to senior's class/hostel rooms etc.

Ragging is a criminal offence and unlawful act, that can lead to expulsion, rustication, and imprisonment. Any ragging activity that happens inside or outside the campus, including hostels and/or online is punishable.

10. Sexual Harassment

The Institute complies with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (POSH Act) and follows a zero-tolerance policy against sexual harassment. Sexual harassment includes any unwelcome, sexually determined behaviour (physical, verbal, or non-verbal) such as:

- Physical contact and advances.
- A demand or request for sexual favours.
- Making sexually coloured remarks or producing pornography.
- Any other unwelcome physical, verbal, or non-verbal conduct of a sexual nature.

The effected students can confidentially report such cases, and a specially constituted committee will handle such grievances.

11. Examination Malpractice

- No mobile phones, smartwatches, or unauthorized notes in the exam hall.
- Strict ban on copying, whispering, or exchanging materials during tests.
- All PG/UG assignments must be original; AI-generated or copied work is a violation.
- Do your own work; avoid plagiarism (copying others' work).

Acknowledgement of others' work is expected even if the source was an oral or written discussion with another person, or use of internet-sourced materials. Allowed plagiarism is 15% or less of total work, or, 10% or less of total work when plagiarized from a single source.

12. Substance Abuse & Drug Policy

The Institute has a Zero Tolerance for alcohol, tobacco, and substance abuse.

- The entire campus is a dry zone; no alcohol consumption or intoxication.
- Immediate suspension for possession, use, or distribution of illegal drugs.
- Smoking and vaping are strictly prohibited in all Institute buildings and grounds.

13. Reporting and Discipline Process

- Any student or staff can report misconduct. Use the drop box kept for the purpose.
- Cases are handled by the Proctorial Board or Committees constituted for the purpose.
- Students get a chance to explain their side.
- Decisions are taken after proper inquiry.

14. Punishments for Misconduct

Punishments may include:

- Warning or fine
- Paying for the damage
- Loss of privileges (scholarship, facilities)
- Suspension or rustication
- Cancellation of admission or expulsion
- Police action in serious cases

The punishment / penalty depends on the seriousness of the offence. Students have the right to have a fair hearing and to present evidence. Parents/Guardians will be informed of serious policy breaches. In cases of plagiarism and exam malpractice, the punishment may range from a zero grade on the paper to permanent expulsion from the institute. In the cases of substance abuse, the institute may mandate counselling or rehab programs for first-time offenders.

15. All the students and their parents must submit an undertaking to abide by these Conduct Rules at the time of admission or commencement of their respective courses.

These guidelines/conduct rules apply to all Students, Interns, Project Trainees, Research Scholars and others in the academic pursuit within the "Institute campus," which includes classrooms, libraries, laboratories, hostels, dining halls, parking areas, and playgrounds. It extends to all off-campus locations like field trips, internships, industrial training, cultural festivals, and transportation provided by the institute, including UoH Campus.