



Date: 13/01/2026

**TENDER NOTICE**

**By Post /Drop in Tender Box only**

**Tender No. Ref: AIMSCS/ENQ/011/25-26**

Sealed tenders are hereby invited from **Authorised Dealers** to **Supply Laptop & Desktops** to **CR Rao AIMSCS**, as per the specifications and Terms & Conditions mentioned below. Tenders must reach the undersigned **on or before 30/01/2026 by 5:00 PM**.

- Date of Opening Sealed Tender Box : **02/02/2026 at 11 AM** (\*All Bidders are invited\*).
- Date of Opening Technical Bids : Will be informed on **02/02/2026**.
- Date of Opening Commercial Bids : Will be informed to qualified bidders.

Please send your quotation as per the **Two Bid formats (Technical Bid and Commercial Bid)** Each bid must be placed in a **separate sealed cover**, clearly mentioning the **Enquiry Reference Number** and **Date** on the envelope. Both sealed covers should be sent by **post** or dropped in the **Tender Box** located at the CR Rao AIMSCS Administrative Office premises. **Post to:**

**The Registrar, CR RAO AIMSCS, University of Hyderabad campus,  
Prof. CR Rao Road, Gachibowli, Hyderabad- 500046, INDIA.**

❖ Note: Bid Security (EMD) of Rs. 10,000/- must be drawn in favor of “C R Rao AIMSCS”, Payable at Hyderabad, and attached only to the Technical Bid. Tenders without EMD shall be summarily rejected.

S.No	Description	Quantity
1.	<b>LAPTOP:</b> <ul style="list-style-type: none"><li>• 13th Generation Intel® Core™ i7 Processor</li><li>• 32 GB DDR5-5600 RAM</li><li>• 1 TB NVMe M.2 SSD</li><li>• NVIDIA RTX™ 500 GDDR6 GPU</li><li>• 14" Display, FHD Camera</li><li>• Windows 11 Pro 64Bit</li><li>• Wi-Fi 6, Bluetooth 5.3, RJ45 Ethernet Port/ Backlit Keyboard / USB Type-C, USB Type-A, HDMI 2.1, Headphone Combo Jack</li><li>• 3/3/3 years warranty</li></ul>	2 (TWO)
2.	<b>DESKTOP:</b> <ul style="list-style-type: none"><li>• 13th Generation Intel® Core™ i7 Processor</li><li>• 32 GB DDR5-5600 RAM</li><li>• 1 TB NVMe M.2 SSD</li><li>• NVIDIA RTX™ 500 GDDR6 GPU</li><li>• 27" Monitor</li><li>• Windows 11 Pro 64Bit</li><li>• RJ45 Ethernet Port/ HDMI /DP ports/ Headphone Combo Jack/ Wired Keyboard/Mouse</li><li>• 3/3/3 years warranty</li></ul>	1 (ONE)

**Note: The final quantity may vary based on our allocated budget and requirement.**

**CALL FOR QUOTATIONS: - Ref: AIMSCS/ENQ/011/25-26; Dated 13/01/2026****Last Date and Time for Submission of tender: 30/01/2026: 5PM****Tender Terms and Conditions (ALL):**

1. Tenders received after the stipulated **due date and time** shall not be considered. **C R RAO AIMSCS** shall not be responsible for any postal or courier delays.
2. Quotations shall remain valid for a period of **90 days** from the date of submission. No revision in rates will be permitted after submission. The quoted rates shall remain firm until execution of the purchase order.
3. Quotations must be submitted on the **firm's official letterhead**, clearly mentioning, Contact telephone numbers and Email address, GST/VAT/CST/Service Tax registration details, Performance Bank Guarantee details (if applicable), Delivery period, Warranty period, PAN/TIN registration details, and any other applicable charges. **\*Vendor should enclose valid Authorized dealer certificate. Failure to include these details will result in rejection.**
4. The purchase quantity may be **increased or decreased** at the time of order, depending on requirements and budget availability.
5. **Post-warranty service terms** must be clearly specified. Availability of a **local service center in Hyderabad** will be preferred.
6. Materials shall be delivered at the **Administrative Office, CR Rao AIMSCS**. No transportation or freight charges shall be paid separately.
7. All other terms and conditions shall be governed by the **CR Rao AIMSCS Purchase Policy**.
8. **CR Rao AIMSCS** reserves the right to accept or reject any or all tenders, wholly or partially, without assigning any reason. The decision of CR Rao AIMSCS shall be **final and binding**.
9. **Educational or institutional discounts**, if applicable, may be clearly mentioned in the quotation.
10. **For any technical clarification**, vendors may contact via **email: tenders@crroaoimscs.res.in**
11. Vendors must possess **prior experience** in supply, installation, and system integration for **government or similar organizations**. Supporting documents may be enclosed.
12. Delivery shall be completed within **2–3 weeks** from the date of issue of the purchase order.
13. Payment shall be released within **10 working days** after successful **supply and installation**. **No advance payment** shall be made.

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14. **A Bid Security (EMD) of ₹10,000/- (Rupees Ten Thousand only)** shall be drawn in favour of "**C R RAO AIMSCS**", payable at **Hyderabad**, and must be submitted **only with the Technical Bid**.

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15. **Performance Security**

- Successful bidder may be required to submit a Performance Bank Guarantee (PBG) equivalent to **Five (5) Percentage** of the contract value, valid for the warranty period.

16. **Bid Opening & Evaluation**

- Technical bids will be opened first. Only vendors who qualify technically will be considered for opening of the commercial bid.
- The decision of the Tender Committee regarding technical qualification and bid evaluation shall be final and binding.

17. **Bid Submission Mode**

- Bids must be submitted in two-bid system (Technical Bid and Commercial Bid) in separate sealed envelopes, clearly superscribed.
- Late, conditional, or incomplete bids will be rejected summarily.

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**18. Clarifications & Amendments**

- CR Rao AIMSCS reserves the right to seek clarification from bidders during evaluation.
- Amendments or corrigenda, if any, shall be notified on the official website/email and will form part of the tender document.

**19. Liquidated Damages / Penalty**

- In case of delay in supply or installation beyond the stipulated period, liquidated damages may be levied at a rate specified by CR Rao AIMSCS, subject to a maximum ceiling.

**20. Warranty & Support**

- Warranty shall commence from the date of successful installation and acceptance.
- The vendor shall provide free replacement/repair of defective parts during the warranty period.

**21. Taxes & Duties**

- All applicable taxes, duties, and levies shall be clearly indicated in the quotation.
- Statutory variations, if any, shall be governed as per Government norms.

**22. Force Majeure**

- Neither party shall be held responsible for failure or delay due to events beyond reasonable control, such as natural calamities, war, strikes, or government restrictions.

**23. Termination Clause**

- CR Rao AIMSCS reserves the right to terminate the contract partially or fully in case of breach of terms, non-performance, or unsatisfactory service.

**24. Confidentiality**

- Vendors shall maintain confidentiality of all information related to CR Rao AIMSCS and shall not disclose any data to third parties without prior written consent.

**25. Arbitration & Jurisdiction**

- Any disputes arising out of the tender shall be subject to Hyderabad jurisdiction.
- Disputes shall be resolved through arbitration as per the Arbitration and Conciliation Act, 1996.

**26. Blacklisting / Integrity Clause**

- Vendors blacklisted by any Government/PSU/Autonomous body are not eligible to participate.
- Vendors must submit a self-declaration regarding non-blacklisting.

**27. Subcontracting**

- Subcontracting of the awarded work shall not be permitted without prior written approval of CR Rao AIMSCS.

**28. Compliance with Laws**

- The vendor shall comply with all applicable Central and State laws, rules, and regulations during execution of the contract.

**29. Bid Security Forfeiture**

- Bid Security/EMD shall be forfeited in case of withdrawal or modification of bid during validity period or failure to execute the contract after award.

**30. Acceptance of Tender Conditions**

- Submission of the bid shall be deemed as unconditional acceptance of all tender terms and conditions

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